

Ashby Library Board of Trustees
Meeting Minutes
Thursday, August 25, 2011

Meeting convened 7:00 p.m.

Present: John Mickola, Dwight Horan, Michelle Thomas, Hanae Omsted, Mary O’Friel, Library Director Mary Murtland

Secretary’s Report: MOTION to accept minutes from June meeting. Seconded, U.A.¹

The current theatre is currently being fixed vs. having a new one.

Treasurer’s Report/ Scholarship Committee: MOTION to accept report from this meeting. Seconded, U.A.²

The scholarship fund has approximately \$3839.98 to work with this year. It is down from last year.

Library Director’s Report: MOTION to accept report from this meeting. Seconded, U.A.³

As of Columbus day weekend the library will experience a system change. During September as preparations for the migration and during the transition all patrons will need to use their library card when taking out materials because the library will not be able to search by patron name. The change will impact inter-library loan as central and western mass will now be together.

Michelle will post on library website and facebook page.

The laptop program has 1 more year from this fall round and we will be out of laptops. We will need to move toward a paid page position. Looking at potentially two positions at 12 hours.

Mary will need to work with Doug on the financials to complete the ARIS report.

Policy Committee did not meet- no report.

Edwin Chapman Service Award: We would like to award it during the Pumpkin Festival. We also need to get the award engraved and ensure the Friends are ok with having it at the Pumpkin Festival. We need to consider publicity and contact Maureen. Dwight will present the award with a short biography of Maureen’s work at the ceremony.

Issue of P.O. Box: We could receive mail at the library, but we need to request permission from the post master, so that mail person can get out of the vehicle to bring the mail. Benefits would be that the mailing address for the library would be the same as the physical address and no one would have to drive to the post office to pick up mail.

¹ U.A.: Unanimous Approval.

² U.A.: Unanimous Approval.

³ U.A.: Unanimous Approval.

Mary M. questioned: If we can have the Fund pay the cost for the window to cover the newly refurbished stain glass window at the front of the library. Michelle will bring it to the Fund.

New Town Administrator: A new town administrator just started and John will be attending the first department head meeting. He wants an update on what major accomplishments were done in the summer for the library and what are plans are for the next month.

The assistants got a 2% increase just added in by the town administrator.

Mary called Ashby Clock about the large clock and is waiting for a response to fix it. Still waiting to receive the repaired clock back from them. John will now call about the repaired clock, as we have already paid the bill.

CWMARS is going to another system. Not sure if our printer is compatible.

7:50 pm Adjourn

Submitted by

Michelle Thomas, Vice-Chair